Program Manager

Solutions-oriented Program Manager experienced in leading and managing teams of project managers. My management style includes challenging teams to foster ingenuity, and diligently supplying them with the necessary tools for individual and inclusive success. I love nothing more than developing and coordinating multiple projects to attain key company goals and working with talented teams to do so. I look forward to discussing what I can do for your company, its teams, and its growth.

Skills

* Program Management
* Project Management
* Team Building and Leadership
* Program and Project Deployment
* Negotiation
* Fluent in English, French, Japanese
* Communication Skills
* Team Building and Leadership
* Long-term Strategic Thinking

Professional Experience

## Red30 Tech Denver, CO 2019-Present

Program Manager

* Lead worldwide strategy and delivery management teams.
* Influence and negotiate with stakeholders to establish and meet companywide goals.
* Develop project management plans for multiple teams throughout the company.
* Hire, train, and manage personnel.

## Two Trees Olive Oil Ithaca, NY 2017-2019

Associate Program Manager

* Worked with Senior Program Manager to strategize and oversee projects.
* Established new workflow reporting system to better coordinate project integration.
* Mentored cross-departmental teams to ensure adherence of processes and deliverables.
* Assisted in determined aspirations for each team.

## Globe Bank International Los Angeles, CA 2014-2017

Assistant Program Manager

* Assisted Program Manager as liaison among project teams.
* Lead status and post-mortem analysis meetings.
* Supported Program Manager in determining financial and project goals.
* Assisted project managers with specific tasks when necessary.

Education & Certifications

Orange Valley University 2010-2014

Orange, CA B.S. Operations Management

Professional Program Management Certification April 2015

PPMC, New York, NY

Volunteer Work

## Volunteer Race Director 2016-2019

Orange Valley Community Arts Association

Led the team of volunteers and board members in planning, organizing, and implementing a 5K running race to raise funds for art supplies and scholarships. Successfully netted over $10K in the first year, and revenues from the race increased steadily over its tenure, up to $13.7K in its fourth year.